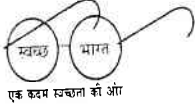




भारत सरकार  
Government of India  
कृषि एवं किसान कल्याण मंत्रालय  
Ministry of Agriculture and Farmers Welfare  
कृषि, सहकारिता एवं किसान कल्याण विभाग  
Department of Agriculture, Cooperation and Farmers Welfare  
उत्तर पूर्वी क्षेत्र कृषि यंत्र प्रशिक्षण एवं परीक्षण संस्थान,  
FARM MACHINERY TRAINING & TESTING INSTITUTE (NER)  
बिश्वनाथ चारिआलि, बिश्वनाथ - असम  
BiswanathChariali:Biswanath: Assam-784176  
An I.S.O. 9001- 2015 Certified Institute

Web site : <http://nerfmtti.nic.in>E-mail : [fmti-ner@nic.in](mailto:fmti-ner@nic.in)Dated: 14<sup>th</sup> Dec. 2020

No.1-8/2020-Estt.

**ADVERTISEMENT No. 02/2020**

Applications are invited from the permanent employees in the prescribed format for filling up 01 (One) post of **Accountant** in the Level 5 of pay matrix i.e. Rs. 29200-92300 (Group C) on Deputation or Absorption basis in the FMTTIs.

|       |  |      |  |
|-------|--|------|--|
| (i)   | Age limit                              | :    | The maximum age limit for appointment 5 by deputation shall not be exceeding 56 years as on the closing date of receipt of application   |
| (ii)  | Educational Qualification              | :    | (i) <b>Essential</b><br>a) Bachelor Degree in any discipline from recognized University preferably with Commerce.<br>(ii) <b>Desirable</b><br>5 (Five) years of experience in handling cash and accounts, establishment and administration works and<br>Knowledge of computer application, data processing and net working |
| (iii) | Period of deputation                   | of : | Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the central Govt. shall ordinarily not to exceed 3 (Three) years  |
| (iv)  | Place of posting                       | :    | Budni (M.P)/ Hisar (Haryana)/ Anantapur (AP)/ Biswanath Chariali (Assam) or any other institutes likely to be set up in future.  |
| (v)   | Eligibility condition                  | :    | a. Officials holding analogous post on regular basis under the Central/State/ Govt. Deptt./Union Territory/PSUs etc with minimum 5 year regular service.   |
| (vi)  | Last date of submission of application | :    | 45 days from the date of issue/publication of this advertisement in the Employment News  |

- The Terms & Conditions shall be applicable as per the Central Govt. directives.
- Application should be accompanied with all relevant documents and Declaration of applicant.
- Certificate of the Head of the Department stating :
  - Certified that the particulars given by the applicant are true & have been verified from the service record
  - If selected, the applicant will be relieved immediately
  - Copies of ACR/APAR for the last five years are enclosed.
  - No disciplinary/vigilance case is pending or contemplated against the official
  - No major / minor penalty is in force or current against the official
- No correspondence / enquiries will be entertained and if canvassing in any form will lead to disqualification.

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5. In case of officials already on deputation, the application should be forwarded by the parent department along with vigilance clearance, Integrity certificate and other relevant documents.
6. Other terms & Condition will be covered under Central Government rules and regulations issued from time to time.
7. The interested and eligible candidates may apply in the prescribed format with self-attested copies of testimonials of age, educational qualification, experience, caste etc. issued by respective competent authority along with full Bio-data so as to reach to the **Director, North Eastern Region Farm Machinery Training and Testing Institute, Govt. of India, Department of Agriculture, Cooperation & Farmer's Welfare, Biswanath Chariali, Dist. Biswanath (Assam)-784 176** within stipulated time.
8. Application received after due date will not be considered.
9. The cover containing the application should be super scribed as "Application for the post of Accountant".

Sd/-  
Director

Pro-forma of Application for the post of **ACCOUNTANT** (on Deputation or Absorption basis)

Space for  
Photograph  
(with signature of  
candidate)

|  |  |      |  |  |  |
|--|--|------|--|--|--|
| 1  | Name in full (Block Letters)   |      |  |  |  |
| 2  | Date of birth (in Christian era)   |      |  |  |  |
| 3  | (i) Date of entry into service   |      |  |  |  |
|  | (iii) Date of retirement under Central/State Government Rules.   |      |  |  |  |
| 4  | Educational qualifications   |      |  |  |  |
| 5  | Whether educational and other qualifications required for the post are satisfied. ( If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same |      |  |  |  |
| Qualifications Experience required as mentioned in the advertisement/ vacancy circular   |  |      | Qualifications/experience possessed by the officer |  |  |
| <b>Essential</b>   |  |      | <b>Essential</b>                                   |  |  |
| A) Qualification   |  |      | A) Qualification                                   |  |  |
| B) Experience  |  |      | C) Experience                                      |  |  |
| <b>Desirable</b>   |  |      | <b>Desirable</b>                                   |  |  |
| A) Qualification   |  |      | A) Qualification                                   |  |  |
| B) Experience  |  |      | B) Experience                                      |  |  |
| 5.1 Note: This column needs to be amplified to indicate Essential and desirable qualifications as mentioned the RRs. By the administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News |  |      |  |  |  |
| 5.2 In the case of Degree and Post Graduate Qualifications Elective / main subjects and subsidiary subjects may be indicated by the candidate  |  |      |  |  |  |
| 6  | Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and Work experience of the post  |      |  |  |  |
| 6.1 Note: Borrowing Departments are to provide their specific comments / views conforming the relevant Essential Qualification / Work experience possessed by the candidate (as indicated in the Bio-data) with reference to the post applied            |  |      |  |  |  |
| 7  | Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient   |      |  |  |  |
| Office/Institution   | Post Held on regular basis   | From | To   | Pay Band and Grade pay / Pay Scale of the post held on regular basis | Nature of Duties (in detail) highlighting experience required for the post applied for |
|  |  |      |  |  |  |

\* Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay / Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay/Pay scale of the post held on regular basis to be mentioned. Detail of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below.

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|  |  |   |   |
|--|--|---|---|
| Office/Institution   | Pay, Pay Band, and grade Pay drawn under ACP / MCP Scheme  | From  | To  |
| 8 Nature of present employment i.e. ad-hoc, or Temporary or Quasi-Permanent of Permanent :   |  |   |   |
| a) Date of initial appointment   | b) Period of appointment on deputation/contract  | c) Name of the parent office/organization to which the applicant belongs  | d) Name of the post and pay of the post held in substantive capacity in the parent organization |
| <p><b>9.1 Note:</b> In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p><b>9.2 Note:</b> Information under Column 9(c) &amp; (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization.</p> |  |   |   |
| 10   | In any post held on Deputation in the past by the applicant, date of return from the last deputation and other details   | :   |   |
| 11   | Additional details about present employment: please state whether working under (indicate the name of your employer against the relevant column)<br>a) Central Government<br>b) State Government<br>c) Autonomous Organization<br>d) Government Undertaking<br>e) Universities<br>f) Others  |   |   |
| 12   | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade  |   |   |
| 13   | Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate –re-revised scale  |   |   |
| 14   | Total emoluments per month now drawn   |   |   |
|  | Basic pay in the PB  | Grade pay   | Total emoluments  |
|  |  |   |   |
| 15   | In case the applicant to an Organization which is not following the Central Government Pay Scales, the latest salary slip issued by the Organization showing the following details may be enclosed   |   |   |
|  | Basic pay with scale of pay and rate of increment  | Dearness pay/interim relief/other Allowances etc. (with break-up details) | Total emoluments  |
|  |  |   |   |
| 16A  | Additional information, if any, relevant to the post you applied for in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the vacancy circular/Advertisement)<br><b>(Note: Enclose a separate sheet, if the space is insufficient)</b> |   |   |

|     |  |  |
|-----|--|--|
| 16B | <b>Achievements:</b><br>The candidates are requested to indicate information with regard to;<br>(i) Research publications and reports and special projects<br>(ii) Awards/Scholarships/Officials Appreciation<br>(iii) Affiliation with the professional bodies/Institutions, societies and;<br>(iv) Patents registered in own name or achieved for the organization<br>(v) Any research/Innovative measure involving official recognition<br>(vi) Any other information<br><br><b>(Note: Enclose a separate sheet if the space is insufficient)</b> |  |
| 17  | Please state whether you are applying for deputation (ISTC/Absorption/Re-employment basis#. Eligible for "Absorption". Candidates of non-Government Organization are eligible only for Short Term Contract)  |  |
|     | # (The option of 'STC'/'Absorption'/'Re-employment')   |  |
| 18  | Whether belongs to SC/ST   |  |

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the curriculum vitae duly supported by documents in respect or essential qualification/work experience submitted by me will also be assessed by the Selection Committee at the time of Selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed /withheld.

Date:

Signature of the candidate